

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
June 13, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Assistant Solicitor Woodward - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 AWARD CONTRACTS FOR INSULATED STEEL PIPE AND ACCESSORIES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contracts for insulated steel pipe and accessories to the following:
Schedule A to Thermal Pipe Systems, Inc. in the amount of \$97,277.04.
Schedule B (2 items) to Joint Specialists in the amount of \$17,275.40.
- 2.2 APPROVE RENEWAL OF PSA WITH JULIAN ALLAT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

renewal of professional service agreement with Julian G. Allat, Esq. for conflict attorney services in the amount of \$35,000/annually.

- 2.3 APPROVE AGREEMENT WITH LEXIS NEXIS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with Lexis Nexis for prison media solutions in the amount of \$20,775.
- 2.4 APPROVE AGREEMENT WITH MCCORMICK LAW FIRM. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with McCormick Law Firm for J. Michael Wiley to provide solicitor services for the Assessment Office.
- 2.5 APPROVE AGREEMENT WITH MCCORMICK LAW FIRM. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with McCormick Law Firm for J. Michael Wiley to provide solicitor services for the Planning Commission.
- 2.6 APPROVE PAYMENT TO PTS OF AMERICA LLC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the payment of invoice to PTS of America, LLC in the amount of \$741.
- 2.7 APPROVE PURCHASE FROM COUNTY ELECTRIC SUPPLY COMPANY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved purchase from County Electric Supply Company of a Generac 175 kW natural gas generator, automatic transfer switch, delivery and startup in the amount of \$102,500.00 for the Third Street Plaza off of COSTARS contract.
- 2.8 APPROVE AMENDMENT TO AGREEMENT WITH STRUNK ALBERT ENGINEERING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Strunk-Albert Engineering for engineering services not to exceed \$3,750.
- 2.9 APPROVE MOU FOR USE OF POLICE FREQUENCY 1. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved memorandum of understanding for use of police frequency 1 with the following: (Sandy Holdren)
PA Department of Ag, Bureau of Dog Law Enforcement.
DCNR.
PA Game Commission.
PA Fish & Boat Commission.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is seeking RFP's for environmental assessment services.

5.2 Dan Dorman announced that LCRMS is requesting bids for insulated steel pipe and accessories items that were not awarded (2nd time).

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, June 18, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:10 a.m.